

Groveland City Council
City Manager Report
January 31, 2014

Pending Action Items:

- Action items are completed and added to the February 3rd Agenda

Report from the Desk of the City Manager:

- My "First 100 day Organizational Review and Evaluation" continues... as I have completed 55 employee interviews thus far (which is approximately 60% of our total employee workforce). Leaving only 35 remaining interviews to conduct within the city. Once completed I will proceed to schedule meetings with community and business leaders. It should be noted: that this review and evaluation will be based on fact gathering organizational analysis techniques including but not limited to employee interviews, introductions with community and business leaders, organizational structure review, council strategic planning, team building, and program/finance/budget examinations.
- The City Manager's Office has taken the initial steps toward initiating a "Premier City Campaign" where city staff will benchmark programs, initiatives, and services against 10 communities that have been identified by CNN Money "America's top small towns as Best Places to Live". As a part of the city's "Premier City Campaign", I have instructed our Police, Fire, and Public Services Departments that I want to see progression toward seeking nationally recognized accreditations. For the Groveland Police Department that means becoming CALEA nationally certified. Moving our police department toward what is considered the gold standard in law enforcement accreditation; For the Public Services Department that is accreditation through the American Public Works Association; For the Fire Department that will be the commission on Fire Accreditation International (CFAI); a major step in becoming a Most Livable recognized community. These are also critical steps making Groveland a thriving economically, family friendly, well govern community.
- Report relating to the anonymous packet delivered to City Council is completed and attached to this update.

Follow up / Reminder Items:

- Signs at the City boundaries – After touring the city's boundaries, the Public Services Department have determined that we have signs that meets minimum requirements as showed in the attachments. However, it has come to my attention that an enhanced signage presence has been discussed in the past at both City Council and CRA, and maybe at the center of the council request for increased signage. For this reason, staff is requesting direction relating bring forward an agenda item approving an enhanced LED signature that would include capability to relay public information, such as City Council Meetings, Town Hall Meetings, Civic Events, and Even Emergency Management Instructions. This can move forward with a **Motion to Direct the City Manager, to prepare an Agenda Item that explore and present the City Council with**

options and FDOT requirements enhanced signage would need to meet in order to be placed at key entry points of the city.

- ADA Compliance Concerns at the Senior Center – Upon review the city is in compliance with the minimum standard requirements of the American with Disabilities Act. However we have a citizen who frequents the Senior Center that requires additional assistance in using our rest room. It has come to our attention that augmenting in any way the specifications of the ADA stall would run the risk placing the facility outside of compliance. For this reason, staff continues to find a way this citizens needs without upsetting ADA standards. We will keep the Council upraised of future developments.

Events:

- South Lake Chamber Gala at Triology—02/08/2014
- CRA Basics—Mount Dora 02/14/2014
- Lake Legislative Days -- 02/18-19/2014
- Automated Aid Agreement the City of Groveland and Lake County Fire—02/24/2014

Redmond Jones
City Manager